Department of Health and Human Services (DHHS)
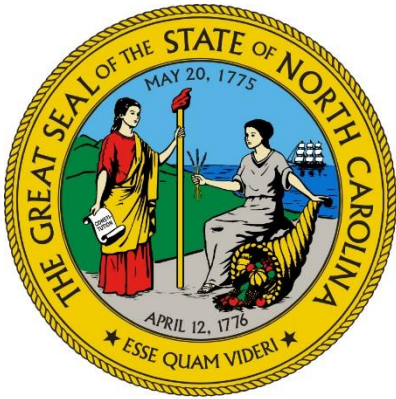
Division of Health Service Regulation (DHSR)

Home Care Aide

Specialty Training

Last Updated:
June 1, 2023

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Unlicensed Assistive Personnel (UAP)

UAP is an umbrella term used to describe unlicensed health care assistants that have been trained to provide certain tasks of client care as directed by a licensed health care provider.

UAP includes but is not limited to the following specific job titles:

- Nurse Aides (NA)
- Certified Nursing Assistants (CNA)
- Patient Care Aides (PCA)
- Home Health Aides (HHA)
- Patient Care Technicians (PCT)
- Medical Office Assistants (MOA)
- Medical Assistants (MA)
- Medication Aides (Med Aide)
- Medication Technicians (Med Tech)

Per the North Carolina Board of Nursing

Unlicensed Assistive Personnel (UAP)

UAP may work in a variety of healthcare settings including, but not limited to:

- Hospitals

- Skill nursing facilities

- Home care

- MD practices

- Various community health environments (i.e., schools, correctional facilities, clinics).

Refer to the Decision Tree for Delegation to UAP for more information on appropriate delegation to UAP.

> Per the North Carolina Board of Nursing

History

The Personal and Home Care Aide State Training (PHCAST) Program was authorized in 2010 under Section 5507(a) of P.L. 111-148.

Applicants who received grants were California, Iowa, Maine, Massachusetts, Michigan and North Carolina.

Education Requirements

Individuals must be a Nurse Aide I.

The North Carolina state-approved Home Care Aide specialty training program can only be offered by a community college that has a North Carolina state-approved Nurse Aide I training program.

Click here for a list of the North Carolina state-approved Home Care Aide specialty training programs.

Please contact the training program regarding admission requirements and class availability.

Employer Responsibilities

Employers can verify training program completion in the North Carolina Home Care Aide Specialty Training Registry.

You must keep a record of accessing the registry in your business files (e.g., the date and confirmation number from the registry).

Registry

How to Get Listed:

[Home Care Aides](#) are Nurse Aides who have also completed the North Carolina state-approved Home Care Aide specialty training program.

The training program instructor should notify DHSR of the individuals to be added to the North Carolina Home Care Aide Specialty Training Registry.

Registry

Forms:

It is the responsibility of the Home Care Aide to update their name and contact information in the registry.

Click here to obtain the *Name and Address Change Form* for the North Carolina Home Care Aide Specialty Training Registry.

Registry

Renewal Requirements:

There is no expiration date or renewal requirement associated with the North Carolina Home Care Aide Specialty Training Registry.

Registry

Verify a Listing Name:

Click here to verify a listing in the North Carolina Home Care Aide Specialty Training Registry.

Who to Contact for Assistance

DHSR Education Office:

- Hours: 8am-5pm, Monday-Friday

- Fax: 919-733-9764

- Email: dhsr.educationconsultant@dhhs.nc.gov

- Click here to obtain the contact information for your Regional Education Consultant.

- Address: 801 Biggs Drive, Raleigh, NC 27603

DHSR Registry Office:

- Hours: 8am-5pm, Monday-Friday

- Telephone: 919-855-3969 (Monday-Friday; 8am-12pm; 1pm-3pm)

- Fax: 919-733-9764

- Email: dhsr.registry@dhhs.nc.gov

- Address: 801 Biggs Drive, Raleigh, NC 27603

Who to Contact for Assistance

N.C. Board of Nursing:

- Click here to obtain the contact information.

N.C. Community College System

- Click here to learn more about the main campuses and remote locations.